

**South End Rowing Club
Board of Directors Meeting**
500 Jefferson Street, San Francisco, CA 94109

MINUTES
January 13, 2010

I. CALL TO ORDER

The meeting was called to order by **Kim Howard** at 6:30 p.m.

II. ROLL CALL

Kim Howard , President	Joe Czech , Treasurer
Cathy Delneo , Swim Commissioner	Tony Ragusin , Handball Commissioner
Trudy DiLorenzo , Membership	Jessica Gammell , Director at Large
Dan McLaughlin , Boat House Captain	Allison Kalhammer , Gym Commissioner
Owen Mehegan , Rowing Commissioner	Kim Pross , Office Manager
Ray Zahnd , Building Commissioner	Wayne Black , Director at Large
Pauline Yeckley , Director at Large	Robin Kincade , Director at Large
Tom Wilhelm , Running Commissioner	Jim Bock , Entertainment Commissioner

III. APPROVAL OF MINUTES

The board approved the minutes of the December meeting.

IV. BUILDING REPORT

- A. **Dan McLaughlin**—building report for expansion of locker rooms and gym. Still in information gathering phase. **Melissa Nordquist** and **Joe Butler** are drafting 3 potential plans. **Peter Ross** will lead fundraising efforts. We have 200K in bank and will ask for member loans. **Peter Ross, Melissa Nordquist, Joe Butler, Susan Herder, Dan McLaughlin, and Ray Zahnd** are on building commission. Acquiring zoning approval/site permits this year. There will be meetings to gather member feedback of proposed designs, and a general meeting to vote on final design. A Member Advisory Committee will be formed for member outreach so that people are informed. By end of 2010, should have site permit and approval by members of the design.
- B. Member **Bob Isaacson** was present, asked to be added to the Building Committee. He introduced himself and gave his credentials. He is a civil engineer with many projects on his resume. Was building commissioner here from 1995-2000. Projects include widening of men's sauna, building stage, bathroom in upper boathouse, removal of suspended plaster ceiling, and others. Dan and Kim suggested Bob lead the effort to form the Member Advisory Committee; he agreed.
- C. Motion to approve members of Building Committee. Passed unanimously.
- D. Motion to approve design funding not to exceed \$15,000. Passed unanimously.

COMMISSIONER REPORTS

- A. MEMBERSHIP—**Trudy DiLorenzo** announced the 17 new members.
- B. TREASURER—**Joe Boone** was sick and will email his report for **Joe Czech** to read/discuss if needed.
- C. ENTERTAINMENT—**Allison Kalhammer** gave a report of the latest income/expenses summary of club events, including rentals. She will provide a year-end summary via email before the next meeting. The swimming, rowing and running schedules need to be consolidated into the online club calendar in order for 2010 rentals to commence. No more than 2 events a month and a club event trumps a rental. **Jim Bock** is taking over her post as Entertainment Commissioner, she is moving to Gym Commissioner.

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- D. RUNNING—**Tom Wilhelm** is waiting on a few dates; asked to be added to website as running contact.
- E. ROWING—**Owen Mehegan** wants to add more events this year, such as group rows/adventures. Reprise Jack London Square and Sam's row, add a wooden boat regatta, involve other wooden row clubs, and continue full slate of rowing clinics.
- F. WEBSITE—**Cathy Delneo** as Webmaster let board members know which have South End Gmail accounts linked to the South End website, and asked that each commissioner check their Gmail accounts regularly. She plans to add the new Board Member roster on the website now that all Commissioners have been installed.
- G. SWIMMING—**Cathy Delneo** reported that at the annual swimming meeting in December, many people stepped forward to help the swim commissioner. **Michelle Deasy** is helping with club swims. **Bill Wygant** is race director for the Alcatraz Invitational. **Darren Connolly** is helping with long swims. **Joe Butler and Dianna Shuster** are leading Sunriser swims. They planned more Sunriser swims in advance and made a schedule. **Jim Bock** is teaching a zodiac class Jan 31. **Robin Kincade** suggested reaching out to new cooks for club swims to spread the load. Cathy reminded us that anyone can cook and breakfasts don't have to be extravagant. Lots of questions regarding insurance and PMS. Kim asked Cathy to do research to gather more information. Cathy made a motion to purchase supplies for the January zodiac class, not to exceed \$500. Passed unanimously.
- H. HANDBALL—**Tony Ragusin** is planning an active handball program in 2010! Wants to keep the current tournaments and add little events to encourage women to learn and play. Lessons every Sunday, will get together with secretary to add to calendar, and wants to work together to have low-key events on the same days as other club events to get more interaction between swimmers, rowers, handball players and runners. Wants to do a tournament on Feb. 13 to coincide with the Love the South End party.
- I. BUILDING—**Ray Zahnd** reported that on Christmas Eve morning the water heater went out. Ray got called at 7am ☹ he had the showers back on by noon.
- J. OFFICE MANAGER—**Kim Pross** passed out guidelines for requesting reimbursements from the club. Turn in all money received from an event to the office. NEVER pay someone back in cash. Everything must be in writing for reimbursements. Must have a receipt. **Kim Howard** added that every event will have a budget in advance from now on. Information on program and event budgets will be sent to commissioners via email.

V. DISCUSSION/INFORMATION MATTERS

- A. **Dan McLaughlin** proposed an Adriana Ospina fundraiser instead of barge benefit. Board decided to have entry fee for the party and optional separate checks to Adriana's trust.
- B. **Dan McLaughlin** proposed fixing the Lawley wooden boat with (not more than) \$1,000 in club funds (3 months rent of his workshop plus \$100 for supplies). He is donating all the labor. Motion to allow Dan to take it to his shop to do repairs and to reimburse costs up to \$1,000. Unanimous approval.
- C. **Dan McLaughlin** announced that we got charged an extra \$1,000 last year in insurance because there were too many kayaks. Members are not allowed to store personal kayaks at the club. Dan sent an email announcement and will post a sign at the club to warn members that all but 11 kayaks, if not picked up by their owners, will be donated to youth programs in need of kayaks by February.
- D. **Kim Howard** made a motion to support the San Francisco Ocean Film Festival by buying an ad in the festival program for \$800: Unanimous approval.

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VI. ADJOURNMENT

The Board adjourned at 8:09 PM.